# MHHS Programme Steering Group (PSG) Headline Report

**Issue date: 06/09/2024**

| Meeting Number | **PSG036** | Venue | **Face to Face** |
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| Date and Time | **04 September 2024 10:00-12:00** | Classification | **Public** |

**New / Outstanding Actions**

| Area | Ref | Action | Owner | Due |
|---|---|---|---|---|
| **M10 Planning Update** | **PSG36-01** | Programme to explore the process for sharing FTIG slides with wider industry. | Programme | 02/10/2024 |
| | **PSG36-02** | Programme to analyse and provide clarity over the number of additional test Cases in RTTM Gap Analysis. | Programme | 02/10/2024 |
| **Programme Change Requests** | **PSG36-03** | Programme to liaise with Citizens Advice for future Change Request References to consumer impacts. | Programme | Ongoing |
| **Delivery Dashboards** | **PSG36-04** | Programme to explore ways to display the status of the overall Programme. | Programme | 02/10/2024 |
| | **PSG36-05** | Programme to add on hold, future and rejected Change Requests to PSG Slides. | PMO | 02/10/2024 |
| **Previous Meeting(s)** | **PSG35-04** | Ofgem to provide an update on incentives for Migration activity. This update should clarify Ofgem's stance and any requirements or qualifications necessary for parties involved in Migration. | Ofgem | 04/09/2024 |
| | **PSG34-01** | Elexon Settlement Analysis model to be issued to Participants as soon as constructed and to update Participants on any changes to the 4-week construction timeline. | Programme / Elexon | Ongoing |
| | **PSG34-02** | Programme to provide an update on post-M10 Change Management. | Programme | Ongoing |
| | **PSG33-01** | Programme to provide information on expectations on parties post-M10 to support resourcing and management view. | Programme | Ongoing |

## Decisions

| Area | Ref | Decision | Rationale |
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| **Headline Report and Actions** | PSG-DEC86 | The Headline Report of the previous meeting was approved with no amendments. | No amendments raised by PSG members. |
| **M6 Criteria met** | PSG-DEC87 | SRO ratified the approval of M6, Industry Codes Baselined. | The criteria for M6 were met and at CCAG on 21 August 2024 there was unanimous recommendation to baseline the Industry codes. |
| **Programme Change Requests** | PSG-DEC88 | SRO ratified the approval of CR054, *Change to Non-Functional Requirements for LDSOs.* | The CR054 Impact Assessment was met with widespread support and approval was endorsed by the Change Board. |

## Key Discussion Items

| Area | Discussion |
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| **Minutes and Actions** | The Headline Report of the previous meeting was approved with no amendments (**DECISION PSG-DEC86**). <br><br>Action wording and updates can be found within the meeting papers. <br><br>(**ACTION PSG35-04**). Ofgem advised that defining incentives for Migration is a complex challenge and the incentives are reliant on what the dual governance arrangements are for that Migration period. Thus, the boundaries between Programme and Code Governance must first be settled before any incentives can be proposed. Programme noted that this should take place next month and can be shared with PPs following proposals to Ofgem. Programme also noted that RECCo would be involved in discussions ahead of any proposals to industry, following a query from the RECCo Rep. <br><br>(**ACTION PSG34-01**) Elexon advised that the Settlement Analysis Model is built, but there are some data issues being resolved with the supplier. Once resolved, the analysis will be shared with industry, rather than taken to PSG. <br><br>(**ACTION PSG34-02**) Update to be provided at October PSG. <br><br>(**ACTION PSG33-01**) Early Life Support Model expected to go to industry consultation next month and then MCAG. Programme will provide updates as available and advised that this will likely be in the next two months. The DNO Rep highlighted the importance of publishing the Early Life Support Model as early as possible. |
| **M6 Criteria Met** | Programme advised that a unanimous recommendation to baseline the Industry Codes was made at CCAG on 21 August 2024. <br><br>Ofgem and Code Bodies have now received the baselined MHHS Code Artefact and acknowledge receipt. They will now commence work on delivering M7 which will direct the changes to the Code Body governance. Programme noted the great work put into achieving this critical milestone from the Programme, Elexon and RECCo teams as well as the support from Ofgem. <br><br>The SRO confirmed that the requirements for the M6 Milestone have been met in line with the Programme Plan (**PSG-DEC87**). |

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| **Testing Update** | Programme noted that Sprint Cycle 2 has been extended by five weeks.<br><br>**SIT Progress vs Cycle 2 Targets (as at end of Sprint 4)**<br><br>Programme provided an update on testing as of the end of Sprint 4. Programme outlined that Test execution rate is lower than expected. However, the extension to Cycle 2 has allowed progress to continue and has provided the opportunity to meet the criteria for Design Coverage and MPRS before the end of Cycle 2.<br><br>More information can be found in the meeting slides.<br><br>**Sprint 4.1 Progress**<br><br>Programme provided update on Sprint 4.1 progress. Sprint 4.1 is a Cycle 2 Completion Sprint with Cohorts focused on completing currently assigned tests. Velocity has not increased dramatically to catch up to original forecasts across SIT Functional, Migration and Settlement Testing.<br><br>More information can be found in the meeting slides.<br><br>**Cohort Trial – Approach and Plan for Sprint 4.1**<br><br>Programme outlined a new MVC Cohort Trial which was introduced in Sprint 4.1. The trial is intended to use the MVC to identify and prove ways to accelerate testing. Single Cohort Trials and Paired Cohort trials are being run in parallel to maximise outputs and learnings. Programme provided an update on the MVC 4.1 Cohort Trials thus far, outlining key focus areas and next steps. Programme will be undergoing a full assessment of the observations and potential improvement opportunities which aims to be shared with FTIG on 06 September 2024. |
| **M10 Planning Update** | **Plan for a Proposed Plan**<br>Programme provided the latest update on changes to the Programme Plan. A visual aid with more information is provided in the meeting slides.<br><br>Programme advised the issuing of the Change Request will be postponed by two weeks, with the Change Request targeting issuance on 23 September 2024. This will provide additional time to assess the assumptions and further engage with Ofgem, as well as with Industry. These activities will create more certainty around assumptions and a more robust overall plan. Programme noted that it will signpost direction of travel to PPs as early possible. Programme advised that it had initially been targeting October PSG but now plans to hold an e-PSG later in October in the week commencing 13 October 2024 so as to avoid any delays to the Change Request process.<br><br>Programme noted the importance and value in the Cohort Execution Forecasts to the planning activities and thanked all PPs who contributed. IPA noted the value in the Plan for a Proposed Plan (Slide 13) and supports the additional collaboration and engagement with PPs.<br><br>The DNO Rep asked whether it would be useful to share FTIG papers with the wider industry as FTIG is driving a lot of Programme content right now. Programme noted that pertinent information shared in FTIG is distributed accordingly to the relevant working groups but took an action to explore the process for sharing FTIG papers with the wider industry (**ACTION PSG36-01**).<br><br>**Focal Points to Close out Programme Planning**<br>Programme outlined in detail the focal points to close out the Programme planning. More information can be found in the meeting slides.<br><br>In relation to Gap Analysis Outputs, the Large Supplier Rep asked whether one additional Sprint would be sufficient to complete the 15 additional tests identified. Programme is confident modelling has proven one sprint would be sufficient. |

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| | Following a query from the Medium Supplier Rep, Programme took an action to provide clarity over the number of additional Test Cases identified in the Gap Analysis to ensure there is consistency across working groups (**ACTION PSG36-02**).

The Medium Supplier Rep asked whether delays to SIT Operational and SIT Non-Functional Start, which will not impact the critical path, will add more pressure to the back end and is there contingency built in for this. Programme advised this has been factored into models and no additional risk is added.

The DNO Rep asked for clarity on the reasoning behind why the M10/M11 window was reduced from a month to one / two weeks. Programme advised there is much more known about the window now than when the plan was made and there is less time required for Data set up than in the original plan.

Programme advised a communication will be going out to PSG Reps to liaise with their Constituencies and to provide feedback on the Focal Points as outlined in the slides. The communication was distributed after PSG on 04 September 2024. Programme requests responses as soon as possible. Programme noted that there will also be an opportunity for PPs to offer feedback during the Impact Assessment as part of the Change Process.

Programme advised that M8 will be impacted as it will be aligned to M10, following a question from the Small Supplier Rep. Programme noted that M7 will not be impacted.

The Small Supplier Rep also asked when Legacy Changes, Changes in legacy to support Migration for PPs that have not qualified, will be implemented. Programme advised this will take place after M10 and will be a part of the cutover activities to Support M10.

Programme advised that reduced progress over the Christmas period has been factored into the modelling, following a query from the DNO Rep.

**Planned Engagement – 4 week forward look**
Programme provided an outline of the engagement plans for the next 4 weeks, with a visual aid provided in the slides.

Programme advised the Change Request would be published on 17 September after Change Board before being presented at the Webinar on 20 September 2024, following a question from the Large Supplier Rep. |
| **Programme Change Requests** | **CR054:** *Change to Non-Functional Requirements for LDSOs.*

The CR054 Impact Assessment was met with widespread support and approval was endorsed by the Change Board. SRO ratified the approval of CR054, *Change to Non-Functional Requirements for LDSOs* **(PSG-DEC88).**

The Citizens Advice Rep commented on the challenges of tracking the costs and benefits borne by end consumers, as referenced in the Change Request. Programme took an action to liaise with Citizens Advice for future Change Request references to impacts on consumers (**ACTION PSG36-03**).

Programme confirmed any changes to the DIP Code would require a formal Change Request to be raised following a question from the RECCo Rep. Programme advised that the DIP manager has been notified that CR054 will lead to changes to the DIP Code with the process due to begin in October 2024.

Programme noted that in the I&C row of the table on slide 19, there is a further update not included in the slide. Programme advised that CR054 deals with changes to switching volumes only, these are ring-fenced from the Migration requirements as defined in the thresholds document. |

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| | The DNO Rep asked if a Change Request would need to be raised in the same way if a future PP faced NFR challenges. Programme confirmed a new Change Request would be required as the Programme is confident that the NFR baseline is stable and robust. Programme advised it is not aware of any impending NFR Change Requests. |
| **Delivery Dashboards** | Programme opened floor to questions on any of the standard Delivery Dashboards.

The Citizens Advice Rep asked whether there is a Dashboard displaying the status of the overall Programme. Programme advised there is an internal process that is declared to the Implementation Manager. Programme shared its concerns around publicly sharing an overall Programme Status, as it would offer a highly simplistic view of a highly complex programme. Programme advised that if there was to be a colour assigned to the Programme's current status it would be Amber. Programme welcomed feedback from PPs and took an action to explore options to display overall Programme Progress (**ACTION PSG36-04**).

The DNO Rep proposed noting which Milestones tracking red are due to track Green once the Plan Changes have been implemented.

The Large Supplier Rep asked whether the pending or on Hold Change Requests, which have been added to the Collaboration Base and MHHS website, can be added to the PSG Papers directly and Programme accepted this as an action (**ACTION PSG36-05**).

The Large Supplier Rep also noted an inconsistency between the Focal Points, outlined in Slide 14, and SIT Stage Statuses, slide 34, in which SIT Operational is tracking as Green. Programme accepted this inconsistency and noted that the SIT Stage Statuses slide was shared with FTIG on 30 August and had been tracking Red. The PSG papers were published before the update was made to the Dashboard.

The IPA Rep highlighted the statuses tracking Red that are not related to testing, using the E2E Sandbox Test Data Approach and Plan as an exmaple, and sought assurance that these are being monitored and addressed by the Programme. Programme advised though the specific Milestone is tracking Red against its baseline, it is not tracking Red against the overall delivery of the Environment.

IPA provided a general update on IPA activities. IPA noted the importance of finding a balance between achieving M10 as early as possible and an acceptable level of risk, and ensuring the evidence is there to support it.

The IPA agreed to update their Plan on a Page for Assurance Activities that was published earlier in the Summer, following a question from the Large Supplier Rep. |
| **AOB** | The Large Supplier Rep raised a number of points that Programme advised should be taken offline related to Placing Reliance and the development of a Comms and Engagement Group. The Programme advised that Comms and Engagement are not within its Remit and the Ofgem Rep advised that the 'Who' and 'What' of Comms and Engagement of the MHHS Programme is an open question and to hold off and ask again in a few months time. The comms focused on benefits and the Programme reiterated that their delivery is an enabler for those benefits. |

**Date of next meeting: 02 October 2024 at 10:00am**

## Attendees

**Chair**

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| Helen Adey (Chair) | MHHS Programme Director |

**Industry Representatives**

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| Andrew Campbell | Small Supplier Representative |
| Chris Price | DNO Representative |
| Carolyn Burns | Medium Supplier Representative |
| Paul Daniels | Avanade Representative |
| Gareth Evans | I&C Supplier Representative |
| Graham Wood | Large Supplier Representative |
| Simon Harrison | Supplier Agent Representative |
| John Abbott | Elexon Representative (Central Systems Provider) |
| Olivia Hauser | Supplier Agent Representative (Independent) |
| Keren Kelly | National Grid ESO |
| Jenny Rawlinson | IDNO Representative |
| John Purnell | DCC Representative |
| Andrew Wallace | RECCo Representative |

**MHHS IM**

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| Andrew Margan | Code Lead |
| Immy Syms | PMO – Change Control Lead |
| Jason Brogden | Programme Industry SME |
| Keith Clark | Programme Manager |
| Lewis Hall | Programme Delivery Manager |
| Philip McCann | Governance Lead |
| Roger Robar | Test Lead |
| Paul Pettitt | Design Lead |
| Will Miller | PMO |
| Chris Harden | Client Programme Director |
| Anne Robinson | PMO |
| Chris Welby | Strategic Industry Advisor |

**Other Attendees**

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| Renata Yussupova | IPA |
| Richard Stilton | IPA |
| Andy McFaul | Ofgem |
| Sinead Quinn | Ofgem |
| Fahreen Japp | Ofgem |
| Jenny Boothe | Ofgem |
| Andy Manning | Citizens Advice |

## Apologies

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| *Seat Vacant* | Consumer Representative |
| Jonathon Hawkins | RECCo Representative |
| Joel Stark | Supplier Agent Representative (independent) |